

# INVOICE

## Seller

[Company Name]  
[Address Line 1]  
[Address Line 2]  
[Phone]  
[Email]

**Invoice No:** [INV-00001]

**Date:** [YYYY-MM-DD]

**Due Date:** [YYYY-MM-DD]

## Bill To

[Customer Name]  
[Customer Address]  
[Customer Phone]  
[Customer Email]

## Ship To

[Recipient Name]  
[Shipping Address]  
[Recipient Phone]

#	Description	Qty	Unit Price	Amount
1	[Product Name / Description]	[1]	[100.00]	[100.00]
2	[Product Name / Description]	[2]	[80.00]	[160.00]

Subtotal [260.00]

Tax ([xx]%) [xx.xx]

**Total** [xxx.xx]

Amount Paid [xx.xx]

Balance Due [xxx.xx]

## Notes:

[You may include your return policy, payment instructions, or any additional notes here.]

Thank you for your business!