

# Nonprofit Annual Fundraiser Budget Outline

## Event Information

- Event Name: \_\_\_\_\_
- Date: \_\_\_\_\_
- Location: \_\_\_\_\_
- Expected Attendance: \_\_\_\_\_

## Expected Revenue

Source	Budgeted Amount	Actual Amount
Ticket Sales	_____	_____
Sponsorships	_____	_____
Donations/Pledges	_____	_____
Auctions/Raffles	_____	_____
Merchandise Sales	_____	_____
Other	_____	_____
<b>Total Revenue</b>	_____	_____

## Estimated Expenses

Category	Budgeted Amount	Actual Amount
Venue Rental	_____	_____
Catering/Food & Beverage	_____	_____
Decorations & Supplies	_____	_____
Marketing & Promotion	_____	_____
Printing (Programs, Tickets)	_____	_____
Entertainment	_____	_____
A/V & Equipment	_____	_____
Licenses & Permits	_____	_____
Insurance	_____	_____
Volunteers/Staff (Stipends)	_____	_____

---

Other	-----	-----
<b>Total Expenses</b>	-----	-----

## Net Income

Description	Amount
Total Revenue Minus Total Expenses	-----

**Notes:**

- Fill in all sections as your planning progresses.
- Adjust categories to fit the needs of your specific fundraiser.
- Review final figures after the event for future budgeting accuracy.