

Flat Rate Utility Invoice

Company Name
Address Line 1
Address Line 2
Phone | Email

Invoice #: _____
Date: __ / __ / ____
Due Date: __ / __ / ____

Billed To

Client Name
Address Line 1
Address Line 2
Phone | Email

| Description | Period | Amount |
|---------------------|---------|--------|
| Flat Utility Charge | MM/YYYY | _____ |
| Other Charges | MM/YYYY | _____ |

Subtotal _____

Tax _____

Total Due _____

Notes:
Please make payment by the due date.
Thank you for your business.

Authorized Signature: _____
Date: __ / __ / ____