

**Utility Company Name**

123 Main Street

City, State, ZIP

Phone: (000) 123-4567

**Utility Invoice**

**Billed To:**

Customer Name

Address Line 1

Address Line 2

Invoice #

\_\_\_\_\_

Billing Period

\_\_\_\_\_

Invoice Date

\_\_\_\_\_

Due Date

\_\_\_\_\_

Description	Previous	Current	Units Used	Rate	Amount
Electricity	_____	_____	_____	_____	_____
Water	_____	_____	_____	_____	_____
Gas	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____

Subtotal

\_\_\_\_\_

Tax

\_\_\_\_\_

**Total Due**

\_\_\_\_\_

**Notes:**

Please pay by the due date to avoid late fees. For questions, contact customer service.

Thank you for your business!

[www.utilitycompany.com](http://www.utilitycompany.com)