

New Business Expense Budget Worksheet

Business Information

Business Name
Prepared By
Date

Estimated Monthly Expenses

Expense Category	Estimated Monthly Amount	Notes
Rent/Lease		
Utilities (Electricity, Water, Internet, etc.)		
Salaries & Wages		
Inventory/Supplies		
Marketing/Advertising		
Insurance		
Licenses/Permits		
Equipment Maintenance		
Professional Fees (Legal, Accounting, etc.)		
Loan Payments		
Other (Specify)		
Total Estimated Monthly Expenses		

Estimated One-Time Startup Costs

Cost Category	Estimated Amount	Notes
Legal & Registration Fees		
Furniture & Fixtures		
Equipment Purchase		
Initial Inventory/Supplies		
Renovations/Improvements		
Deposits (Rent, Utilities, etc.)		
Other (Specify)		
Total Estimated Startup Costs		

Notes

Additional notes...