

Room-by-Room Cleaning Chart

Living Room

Task	Frequency	Done
Dust surfaces	Weekly	
Vacuum floor	Weekly	
Clean windows	Monthly	

Kitchen

Task	Frequency	Done
Wipe countertops	Daily	
Mop floor	Weekly	
Clean appliances	Weekly	

Bedroom

Task	Frequency	Done
Change bed linens	Weekly	
Vacuum carpet/floor	Weekly	
Dust furniture	Weekly	

Bathroom

Task	Frequency	Done
Clean sink and counter	Weekly	
Scrub toilet	Weekly	
Wipe mirror	Weekly	

Other

Task	Frequency	Done
Take out trash	Daily	

Entryway sweep	Weekly	
Laundry	Weekly	