

# Team Training Session Tracker

Date

Trainer

Trainer Name

Topic

Session Topic

Attendees

List team members present

Notes

Session notes (optional)

Date	Trainer	Topic	Attendees	Notes
2024-06-10	Sam Rivera	Project Kickoff	Alex, Beth, Chris	Introductions and project overview.
2024-06-17	Leslie Kim	Agile Basics	Alex, Chris	Covered Scrum fundamentals.