

Basic Manufacturing Production Timeline Sheet

Step	Description	Responsible	Start Date	End Date	Status
1	Material Procurement				
2	Material Inspection				
3	Production Preparation				
4	Main Production				
5	Quality Inspection				
6	Packing & Labelling				
7	Shipment				

Notes:

- Fill in Responsible, Dates, and Status columns as production progresses.
- Add extra steps if required.