

Blank Content Collaboration Planning Template

Project Overview

Project Title

Enter project title

Description

Brief description

Objectives/Goals

State goals

Collaborators

Name	Organization/Team	Role	Contact
<div>Name</div>	<div>Organization</div>	<div>Role</div>	<div>Email/Phone</div>
<div>Name</div>	<div>Organization</div>	<div>Role</div>	<div>Email/Phone</div>

Content Plan

Content Type	Topic/Title	Owner	Due Date	Status
<div>e.g. Blog, Guide</div>	<div>Topic/Title</div>	<div>Owner</div>	<div></div>	<div>Planned ▾</div>
<div>e.g. Video, Social</div>	<div>Topic/Title</div>	<div>Owner</div>	<div></div>	<div>Planned ▾</div>

Notes

Additional notes