

# Facility Maintenance Task Planner Template

Facility Information

Facility Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Manager: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Date: \_\_\_\_\_

Scheduled Tasks

Task	Area/Equipment	Frequency	Assigned To	Due Date	Status
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Notes