

Team Shift Planning Matrix

Employee	Role	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Jane Doe	Supervisor	Morning	Morning	Off	Morning	Morning	Off	Off
John Smith	Team Lead	Afternoon	Off	Afternoon	Afternoon	Off	Afternoon	Off
Lisa Ray	Member	Evening	Evening	Evening	Off	Evening	Off	Off
Michael Chan	Member	Off	Morning	Morning	Morning	Off	Morning	Morning

Notes

Add shift planning notes here...