

Multi-Team Project Tracker Template

Project Name

Enter project name

Project Manager

Enter manager name

Status

Select status

Due Date

Project Description

Describe the project

Teams Involved

| Team Name | Team Lead | Contact | Role / Responsibility |
|------------------|-----------------|---------------|--------------------------|
| e.g. Engineering | Enter team lead | Enter contact | e.g. Backend development |
| | | | |

Milestones / Timeline

| Milestone | Responsible Team | Due Date | Notes |
|----------------------|------------------|----------|-----------|
| e.g. Design Complete | e.g. UI/UX | | Add notes |
| | | | |

Action Items

| Task | Assigned To | Due Date | Status | Notes |
|---------------|-------------|----------|--------|-------|
| Describe task | Person/team | | | |
| | | | | |