

Hall Rental Agreement Form

Renter Information

Name

Phone Number

Email

Address

Event Details

Event Name/Purpose

Number of Guests

Event Date

Start Time

End Time

Rental Terms

Rental Fee

Security Deposit

Other Fees (if any)

Terms and Conditions

1. Renter is responsible for any damage to the hall during the rental period.
2. The security deposit will be refunded within 7 days after event, subject to inspection.
3. No illegal activities or substances are permitted on the premises.
4. The hall must be vacated by the end time specified above.
5. Any special requirements or decorations must be approved in advance.

Signatures

Renter's Signature

Date

Hall Representative's Signature

Date