

Professional Development Evaluation Template

Participant Name

Position/Title

Department

Email

Date of Evaluation

Professional Development Activity

Learning Objectives

Evaluation Criteria

Criteria	Excellent	Good	Fair	Poor
Relevance to Role	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of Content	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitator Effectiveness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunities for Participation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Key Learnings

How will you apply what you learned?

Suggestions or Comments