

Litigation Services Invoice

Firm Name

Address Line 1

Address Line 2

Phone: (xxx) xxx-xxxx

Email: info@lawfirm.com

Invoice #: _____

Date: _____

Due Date: _____

Bill To:

Client Name

Company (if applicable)

Address Line 1

Address Line 2

Email: client@email.com

Description of Services

Date	Description	Attorney/Staff	Hours	Rate	Amount
_____	Service description sample	John Doe	0.0	\$0.00	\$0.00
_____	Service description sample	Jane Smith	0.0	\$0.00	\$0.00

Expenses

Date	Description	Amount
_____	Court filing fee	\$0.00
_____	Travel expenses	\$0.00

Subtotal \$0.00

Tax \$0.00

Total Due \$0.00

Payment Instructions:

Please remit payment by the due date indicated above.

Thank you for your business.