

# Litigation Services Invoice

**Firm Name**

Address Line 1

Address Line 2

Phone: (xxx) xxx-xxxx

Email: info@lawfirm.com

Invoice #: \_\_\_\_\_

Date: \_\_\_\_\_

Due Date: \_\_\_\_\_

**Bill To:**

Client Name

Company (if applicable)

Address Line 1

Address Line 2

Email: client@email.com

**Description of Services**

Date	Description	Attorney/Staff	Hours	Rate	Amount
____	Service description sample	John Doe	0.0	\$0.00	\$0.00
____	Service description sample	Jane Smith	0.0	\$0.00	\$0.00

**Expenses**

Date	Description	Amount
____	Court filing fee	\$0.00
____	Travel expenses	\$0.00

Subtotal \$0.00

Tax \$0.00

**Total Due \$0.00**

**Payment Instructions:**

Please remit payment by the due date indicated above.

Thank you for your business.