

Blank Self-Evaluation Performance Template

Employee Name

Position/Title

Review Period

1. Major Responsibilities & Achievements

Describe your main duties and any notable accomplishments...

2. Strengths

Highlight your strengths and things you've excelled at...

3. Areas for Improvement

Identify areas where you can improve...

4. Goals for Next Period

Set specific goals you want to achieve in the next review period...

5. Additional Comments

Any additional feedback or self-reflection...