

# Basic Goods Order Sheet

Order Date

Order Number

Customer Name

Customer Address

Item Description	Quantity	Unit	Unit Price	Total
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
Grand Total				<div></div>

Authorized Signature