

Staff Meeting Roll Call

Meeting Date

Meeting Title

No.	Name	Department	Present	Remarks
1	<input type="text" value="Staff name"/>	<input type="text" value="Department"/>	<input type="checkbox"/>	<input type="text" value="Remarks"/>
2	<input type="text" value="Staff name"/>	<input type="text" value="Department"/>	<input type="checkbox"/>	<input type="text" value="Remarks"/>
3	<input type="text" value="Staff name"/>	<input type="text" value="Department"/>	<input type="checkbox"/>	<input type="text" value="Remarks"/>