

Staff Performance Review Assessment Form

Staff Information

Name

Position / Title

Department

Review Period

Date of Assessment

Performance Criteria

Criteria	Assessment / Comments	Rating
Quality of Work	<input type="text"/>	<input type="text"/>
Productivity	<input type="text"/>	<input type="text"/>
Communication Skills	<input type="text"/>	<input type="text"/>
Teamwork	<input type="text"/>	<input type="text"/>
Initiative	<input type="text"/>	<input type="text"/>

Strengths

Areas for Development

Goals / Action Plan

Employee Signature

Date

Reviewer Signature

Date