

Invoice

From:

Jane Smith Consulting
123 Main St
Suite 200
Anytown, CA 90000
Email: jane@eventconsultant.com
Phone: (555) 123-4567

To:

Event Solutions LLC
456 Elm Street
Springfield, IL 62701
Email: admin@eventsolutions.com

Invoice #: 00123

Date: 2024-06-12

Due Date: 2024-06-26

Consulting Services

Description	Hours	Rate	Amount
Initial Event Schedule Consultation	3	\$100	\$300
Venue Research & Coordination	5	\$100	\$500
Vendor Scheduling & Management	4	\$100	\$400
Final Schedule Review	2	\$100	\$200
		Total	\$1,400

Payment Terms: Payment due within 14 days by bank transfer or check.

Bank Details:

Bank: First Community Bank
Account No.: 123456789
Routing No.: 012345678

Thank you for your business!

Jane Smith
Event Scheduling Consultant