

# Nonprofit Event Billing Template

## Nonprofit Details

Organization Name

Address

Contact Info

## Recipient Details

Recipient Name

Address

Contact Info

## Event Info

Event Name

Event Date

Billing Date

## Event Billing Items

Description	Qty	Unit Price	Total
<input type="text" value="Item or service"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text" value="Item or service"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text" value="Item or service"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Subtotal

Tax / Fees

**Total Due**

**Additional Notes**

Enter notes or payment instructions