

[Nonprofit Organization Name]

[Street Address]
[City, State ZIP]
[Phone Number]
[Email Address]
[Website]

INVOICE

Bill To:
[Recipient Name]
[Organization/Company]
[Street Address]
[City, State ZIP]
[Email]

Invoice Details:
Invoice #: [Invoice Number]
Date: [Issue Date]
Due Date: [Due Date]

Description	Qty	Unit Price	Amount
[Donation/Service Description]	[Qty]	[Unit Price]	[Amount]
[Additional Item]	[Qty]	[Unit Price]	[Amount]
Subtotal			[Subtotal]
Tax			[Tax Amount]
Total			[Total Amount]

Notes:
[Enter any notes, such as a thank you message, tax ID, or payment instructions here.]

Nonprofit Tax ID: [Tax ID Number]