

Commercial Property Invoice

[Your Company Name]
[Company Address Line 1]
[City, State, ZIP]

Invoice #
[INV-0001]

Date Issued
[YYYY-MM-DD]

Due Date
[YYYY-MM-DD]

Bill To
[Client Name]
[Client Address Line 1]
[City, State, ZIP]

Property Address
[Property Address Line 1]
[City, State, ZIP]

Lease/Agreement #
[Lease-No]

| Description | Unit | Rate | Quantity | Amount |
|----------------------|-------|----------|----------|---------------|
| [Rent for June 2024] | Month | [Amount] | 1 | [Total] |
| [Maintenance Fee] | Month | [Amount] | 1 | [Total] |
| Subtotal | | | | [Subtotal] |
| Tax | | | | [Tax] |
| Total Due | | | | [Grand Total] |

Notes
[Enter any additional payment instructions or information here.]

Authorized Signature

Date

Thank you for your business!