

Service Provider

Company Name
Address Line 1
Address Line 2
Phone: (xxx) xxx-xxxx
Email: example@email.com

Invoice #

INV-0001

Date

01/01/2024

Due Date

15/01/2024

HOURS BILLED INVOICE

Bill To:

Client Name
Client Company
Client Address Line 1
Client Address Line 2

Date	Description of Service	Hours	Rate	Total
01/01/2024	Consultation	3.0	\$100.00	\$300.00
02/01/2024	Design & Development	5.0	\$100.00	\$500.00
04/01/2024	Support & Maintenance	2.5	\$100.00	\$250.00
Total Due				\$1,050.00

Payment Instructions:

Bank Name: Your Bank Name
Account Name: Your Account Name
Account Number: 123456789
Reference: INV-0001

Thank you for your business.
Please make payment by the due date.