

# Workshop Charge Invoice

Workshop Name  
Address Line 1  
Address Line 2  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
**Invoice #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Due Date:** \_\_\_\_\_

**Billed To:**  
Customer Name  
Customer Address Line 1  
Customer Address Line 2  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Description	Hours/Qty	Rate/Unit	Amount
Labour/Service 1	—	—	—
Labour/Service 2	—	—	—
Part/Material 1	—	—	—

**Notes:**

Subtotal  
\_\_\_\_\_  
Tax (%)  
\_\_\_\_\_  
**Total**  
\_\_\_\_\_  
Amount Paid  
\_\_\_\_\_  
Balance Due  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_