

# Workshop Charge Invoice

Workshop Name

Address Line 1

Address Line 2

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Invoice #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Due Date:** \_\_\_\_\_

**Billed To:**

Customer Name

Customer Address Line 1

Customer Address Line 2

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Description	Hours/Qty	Rate/Unit	Amount
Labour/Service 1	—	—	—
Labour/Service 2	—	—	—
Part/Material 1	—	—	—

Subtotal

Tax (%)

**Total**

Amount Paid

Balance Due

**Notes:**

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