

**Consultant**

[Your Name or Company]  
[Address Line 1]  
[Address Line 2]  
[Email] | [Phone]

**INVOICE**

Invoice #

Date

**Bill To**

[Client Name / Company]

[Client Address]

[Client Email] | [Client Phone]

Description of Services	Date	Hours/Units	Rate	Amount

Subtotal  
Tax (% or \$)  
Total

**Notes**

**Payment Instructions**