

[Company Name]

[Company Address Line 1]

[Company Address Line 2]

[Phone / Email]

Utility Charge Invoice

Invoice #: _____

Date: __ / __ / __

Due Date: __ / __ / __

Bill To:

[Customer Name]

[Customer Address Line 1]

[Customer Address Line 2]

Description	Service Period	Rate	Quantity	Amount
[Utility Service Name]	[From] - [To]	[Rate]	[Usage]	[Amount]
[Utility Service Name]	[From] - [To]	[Rate]	[Usage]	[Amount]

Subtotal	[Subtotal]
Taxes	[Taxes]
Total Due	[Total]

Notes:

[Any additional notes or information]