

Blank Utility Invoice Statement

From:

[Your Company Name]
[Address Line 1]
[Address Line 2]
[City, State, ZIP]
[Phone / Email]

To:

[Client Name]
[Client Address Line 1]
[Client Address Line 2]
[City, State, ZIP]

Statement #:

[#####]

Date:

[MM/DD/YYYY]

Billing Period:

[Start Date] - [End Date]

Due Date:

[MM/DD/YYYY]

Account #:

[Account Number]

Description	Units	Unit Price	Amount
[Utility Service 1]	[Qty]	[Rate]	[Amount]
[Utility Service 2]	[Qty]	[Rate]	[Amount]
[Additional Charges / Fees]	[Qty]	[Rate]	[Amount]

Notes:

[Add any relevant notes, payment information, or instructions here.]

Subtotal: [Subtotal]

Tax: [Tax]

Total Due: [Total Due]