

[Your Company Name]  
[Address Line 1]  
[Address Line 2]  
[Phone] [Email]  
**INVOICE**

**Bill To:**

[Client Company Name]  
[Client Contact Name]  
[Client Address Line 1]  
[Client Address Line 2]  
[Client Email / Phone]

**Invoice Details:**

Invoice #:	[#####]
Invoice Date:	[YYYY-MM-DD]
Due Date:	[YYYY-MM-DD]

**Services Provided**

Description	Quantity	Unit Price	Amount
[Eg. Corporate Headshots Session]			
[Eg. Event Photography]			

Subtotal  
[ ]  
  
Tax (%)  
[ ]  
  
**Total Due**  
[ ]

**Payment Instructions**

[Bank Account / Payment Method Details]  
[Any notes related to payment, late fees, etc.]

Thank you for your business!  
[Your Company Website or Tagline]