Manual Rent Collection Receipt Form

Receipt No.

Date

Tenant/Lessee Name

Property Address

Rent Period

e.g., June 2024

Amount Received

e.g., $1,000

Payment Method

e.g., Cash, Cheque, Transfer

Payment Reference / Cheque No.

Notes / Description

_____

Landlord / Agent Signature

_____

Tenant / Lessee Signature