

# Charity Gift Acknowledgment Receipt

**Charity Name:** \_\_\_\_\_

**Charity Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Receipt No.:** \_\_\_\_\_

Donor Name \_\_\_\_\_

Donor Address \_\_\_\_\_

Donation Amount/Description \_\_\_\_\_

Date of Donation \_\_\_\_\_

Donation Type \_\_\_\_\_ Cash / Check / In-Kind / Other: \_\_\_\_\_

**Acknowledgment:**

We gratefully acknowledge the above donation. No goods or services were provided in exchange for this gift unless otherwise noted. Please retain this receipt for your tax records.

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Authorized Signature

Date: \_\_\_\_\_

Donor Signature

Date: \_\_\_\_\_

Thank you for your generous support.