

Hotel Receipt

Hotel Name: _____
Hotel Address: _____
Contact No: _____

Receipt No: _____
Date: _____
Guest Name: _____

Guest Address: _____

Room No: _____
Check-in Date: _____
Check-out Date: _____
No. of Guests: _____

Description	Rate	Qty/Days	Amount
Subtotal			
Taxes			
Total			

Guest Signature

Date: _____
Thank you for staying with us!