[Hotel Name]

[Street Address, City, Country]

Phone: [Number] | Email: [Email]

Receipt No.
[Receipt Number]

Date
[Date]

Guest Name
[Guest Name]

Room Number
[Room Number]

Description	Qty	Rate	Amount
[Room Charge]	[Qty]	[Rate]	[Amount]
[Service/Item 2]	[Qty]	[Rate]	[Amount]
[Service/Item 3]	[Qty]	[Rate]	[Amount]

Tax Breakdown

Tax Type	Rate (%)	Tax Amount
[Tax Type 1]	[%]	[Tax Amount]
[Tax Type 2]	[%]	[Tax Amount]

Subtotal:
[Subtotal Amount]

Total Tax:
[Total Tax]

Grand Total:
[Grand Total]

Thank you for staying with us.
[Hotel Name]