

Delivery Receipt

Date: _____

Receipt No.: _____

Sender Information

Name:

Address:

Contact No.:

Recipient Information

Name:

Address:

Contact No.:

Parcel Details

Description	Quantity	Weight	Remarks

Delivery Details

Courier Name:

Delivery Date:

Time Delivered:

Mode of Delivery:

Received By (Signature & Name)

Delivered By (Courier)