

UTILITY SERVICE INVOICE RECEIPT

[Your Utility Company Name]

[Company Address] | [Contact Details]

Billed To

Name: _____

Address: _____

Account #: _____

Invoice #: _____

Date Issued: _____

Due Date: _____

Service Description	Service Period	Usage / Unit	Rate	Amount
[Utility Name, e.g. Electricity]	[e.g. Jan 1, 2024 - Jan 31, 2024]	[kWh / Gallons]	[Rate]	[Amount]
			Subtotal	[Subtotal]
			Tax	[Tax]
			Total Due	[Total]
			Amount Paid	[Paid]
			Balance	[Balance]

Note: Please retain this receipt for your records. Payment is subject to your utility agreement.

Authorized Signature