

# Lodging Receipt

Hotel Name  
Hotel Address  
Contact Number | Email

Receipt No:

Date of Issue:

Guest Name:

Room Number:

Booking ID:

Check-In Date:

Check-Out Date:

No. of Nights:

Description	Qty	Rate	Amount
Room Charge	___	_____	_____
Additional Person(s)	___	_____	_____
Other Services	___	_____	_____
Subtotal			_____
Taxes/Fees			_____
Total Amount			_____
Amount Paid			_____
Balance Due			_____

Payment Method:

Received By:

Remarks / Notes:

Thank you for staying with us!

