

Hotel Name

123 Main Street, City, Country

Phone: (123) 456-7890 | Email: info@hotel.com

Guest Bill / Invoice

Guest Name: _____

Bill No.: _____

Room No.: _____

Arrival Date: _____

Departure Date: _____

Date	Description	Reference	Amount

Subtotal	_____
Tax / Service Charge	_____
Total Amount	_____
Payments Received	_____
Balance Due	_____

Guest Signature: _____

Date: _____

Thank you for choosing our hotel. We hope you had a pleasant stay.