

# Standard Hotel

123 Main Street, City, Country

Phone: (123) 456-7890 | Email: info@standardhotel.com

## GUEST PAYMENT RECEIPT

Receipt No.

Date

Room Number

Guest Name

Check-in Date

Check-out Date

Description	Qty/Days	Rate	Amount
			Subtotal
			Taxes

Other Charges

Total Amount

Amount Paid

Balance Due

Payment Method

Received By

Date: \_\_\_\_\_

Signature