

Maintenance Service Agreement Outline for Equipment

1. Parties

This Agreement is made between:

Service Provider: [Service Provider Name], [Address], [Contact Information]

Client: [Client Name], [Address], [Contact Information]

2. Scope of Services

- Description of equipment to be maintained
- Types of maintenance services provided (preventive, corrective, etc.)
- List of included/excluded services

3. Term of Agreement

- Start date
- End date or terms for renewal/termination

4. Service Schedule

- Frequency of maintenance visits
- Service hours and response times

5. Fees and Payment Terms

- Service fees and payment schedule
- Late payment penalties
- Additional charges, if any

6. Responsibilities of the Parties

- Duties of the Service Provider
- Duties of the Client

7. Warranties and Liabilities

- Service guarantees
- Liability limitations
- Indemnification clauses

8. Confidentiality

- Confidential information protection
- Duration of confidentiality obligation

9. Termination

- Termination conditions
- Obligations upon termination

10. Miscellaneous

- Governing law
- Dispute resolution
- Entire agreement clause
- Amendment procedure

11. Signatures

1. Service Provider Name: _____ Date: _____

2. Client Name: _____ Date: _____