Sales Receipt

[Your Company Name]
[Address Line 1, City, Country]
[Email] · [Phone]

Receipt #:   [0001]

Date: [YYYY-MM-DD]

Billed To: [Customer Name]

Email: [Customer Email]

Phone: [Customer Phone]

Payment Method: [Method]

Status: [Paid / Unpaid]

Description	Quantity	Unit Price	Total
[Item 1]	[1]	[$0.00]	[$0.00]
[Item 2]	[1]	[$0.00]	[$0.00]

Subtotal:	[$0.00]
Tax:	[$0.00]
Total:	**[$0.00]**
Amount Paid:	[$0.00]
Balance:	[$0.00]

Thank you for your purchase!
[Optional: Add return policy or additional notes here]