

Gift Exchange Receipt

Date: _____

Receipt No.: _____

Store Name: _____

Address: _____

Contact: _____

Customer Name: _____

Phone/Email: _____

Item Description	Original Receipt No.	Qty	Exchange Reason	Value
_____	_____	____	_____	_____
_____	_____	____	_____	_____

Exchange Notes: _____

Exchanged With (Item/Value): _____

Balance/Refund: _____

Customer Signature

Authorized Staff