

Consulting Project Proposal

Client Name _____

Project Title _____

Date _____

Consultant Name _____

1. Executive Summary

Brief overview of the project, objectives, and expected outcomes.

2. Project Objectives

- _____
- _____
- _____

3. Scope of Work

Description of tasks, deliverables, and boundaries.

4. Methodology & Approach

Outline of the proposed methodology and approach.

5. Timeline

Key milestones and deadlines.

6. Team & Responsibilities

List of team members and their project roles.

7. Fees & Payment Terms

- Fee Structure: _____
- Payment Schedule: _____
- Other Expenses: _____

8. Terms & Conditions

Main contractual conditions for both parties.

9. Acceptance & Signatures

Client Signature _____ Date: _____

Consultant Signature _____ Date: _____