

# IT System Proposal

## 1. Executive Summary

[Brief overview of the proposed IT system, objectives, and anticipated impact on the organization.]

## 2. Objectives

- [Objective #1]
- [Objective #2]
- [Objective #3]

## 3. Proposed Solution

[Description of the proposed IT system, its components, and key features.]

## 4. Scope

- [In-Scope Item #1]
- [In-Scope Item #2]
- [Out-of-Scope Item #1]

## 5. Implementation Plan

- Phase 1: [Description]
- Phase 2: [Description]
- Phase 3: [Description]

## 6. Budget Estimate

Item	Cost Estimate
[Hardware]	[Amount]
[Software]	[Amount]
[Services]	[Amount]

## 7. Benefits and Risks

### Benefits:

- [Benefit #1]
- [Benefit #2]

### Risks:

- [Risk #1]

- [Risk #2]

## **8. Conclusion**

[Summary and recommendation for approval.]