

IT Consulting Proposal

Prepared For

[Client Company Name]
[Client Contact Name]
[Client Address]
[Date]

Prepared By

[Your Company Name]
[Consultant Name]
[Contact Information]

1. Executive Summary

[Brief summary of the proposal and goals]

2. Project Objectives

[Outline key objectives to be achieved]

3. Scope of Work

- [Task or Deliverable 1]
- [Task or Deliverable 2]
- [Task or Deliverable 3]

4. Project Timeline

Phase	Description	Timeline
[Phase 1]	[Description]	[Dates]
[Phase 2]	[Description]	[Dates]

5. Pricing

Service	Rate	Cost
[Service/Task]	[Hourly/Fixed]	[Amount]

[Total Estimated Cost]

6. Terms & Conditions

[Standard terms and conditions, payment schedule, confidentiality, etc.]

7. Acceptance

Client Signature: _____
Date: _____

Consultant Signature: _____

Date: _____