

# Management Consulting Service Proposal

Prepared for: [Client Name]

Prepared by: [Consulting Firm Name]

Date: [Date]

## 1. Executive Summary

[Provide an overview of the proposed consulting engagement, objectives, and expected outcomes.]

## 2. Background

[Describe the client's current situation, challenges, and the context for this proposal.]

## 3. Scope of Services

[List and describe the consulting services to be delivered, including deliverables.]

- Service 1: [Description]
- Service 2: [Description]
- Service 3: [Description]

## 4. Project Timeline

Phase	Key Activities	Timeline
Phase 1	[Description]	[Date Range]
Phase 2	[Description]	[Date Range]

## 5. Team & Responsibilities

[List the consulting team members and their roles.]

- [Consultant Name] â€“ [Role]
- [Consultant Name] â€“ [Role]

## 6. Fees & Payment Terms

Service/Phase	Fee	Payment Schedule
[Service/Phase]	[Fee Amount]	[Terms]

## 7. Terms & Conditions

[Outline key commercial, legal, and operational terms of the engagement.]

## 8. Acceptance

[Provide space for the client to confirm acceptance of the proposal.]

---

[Client Name]  
Authorized Representative

---

[Consulting Firm Name]

Authorized Representative