

New Business Partner Proposal

Date: _____

Prepared For

Company Name: _____

Contact Person: _____

Address: _____

Prepared By

Your Company Name: _____

Contact Person: _____

Address: _____

1. Executive Summary

[Provide a brief overview of the proposed business partnership, purpose, and expected outcomes.]

2. Company Background

2.1 Your Company Overview

[Describe your company, core business, mission, and key strengths.]

2.2 Partner Company Overview

[Summarize the potential partner's background, reputation, and fit.]

3. Proposed Partnership Model

- [Describe the type and structure of the proposed partnership]
- [Key roles and responsibilities]
- [Collaboration areas]

4. Objectives & Benefits

- [Objective 1]
- [Objective 2]
- [Mutual benefits and synergies]

5. Scope of Collaboration

Activity	Your Company	Partner	Timeline
[Sample Activity]	[Role / Responsibility]	[Role / Responsibility]	[Timeframe]

Activity	Your Company	Partner	Timeline
[Sample Activity]	[Role / Responsibility]	[Role / Responsibility]	[Timeframe]

6. Investment & Resource Allocation

[Summarize resource contributions, investments, and any financial arrangements.]

7. Next Steps

- [Meeting/discussion proposed dates]
- [Required documents/information]
- [Contact person for follow-up]

8. Appendices

[Attach any supporting documentation or references.]

Prepared by: _____ | Date: _____