

# Creative Services Proposal

## Prepared For:

[Client Name]  
[Client Company]  
[Client Address]

## Prepared By:

[Your Name]  
[Your Company Name]  
[Your Contact Info]

## Project Overview

[Brief summary of the client's needs and the creative services you will provide. Include objectives, vision, or goals of the project.]

## Scope of Services

- [Service 1: e.g., Branding & Identity Design]
- [Service 2: e.g., Website Design & Development]
- [Service 3: e.g., Copywriting & Content Creation]
- [Additional Services as needed]

## Deliverables

- [List of all deliverables, e.g., logo files, style guide, website mockups, etc.]

## Timeline

1. Project Kickoff: [Date]
2. Milestone 1: [Description & Date]
3. Milestone 2: [Description & Date]
4. Final Delivery: [Date]

## Investment

Total Project Fee: **[Fee Amount]**  
[Payment terms, e.g., deposit, payment schedule]

## Terms & Conditions

[Summarize terms such as revisions, copyright, cancellation policy, and other key conditions to the agreement.]

## Approval & Acceptance

Please sign below to indicate your acceptance of this proposal and the terms outlined above.

\_\_\_\_\_  
[Client Name / Signature]

Date: \_\_\_\_\_