

One-Page Project Proposal

Project Title: [Insert Title Here]
Organization: [Organization Name]
Date: [MM/DD/YYYY]
Project Lead: [Name, Title, Contact]

1. Project Summary

[Brief summary of the project, the problem/opportunity, and what the project aims to achieve. 3-4 sentences.]

2. Objectives

- [Objective 1]
- [Objective 2]
- [Objective 3]

3. Key Activities & Timeline

- [Key Activity 1] - [Date/Duration]
- [Key Activity 2] - [Date/Duration]
- [Key Activity 3] - [Date/Duration]

4. Expected Outcomes

- [Outcome 1]
- [Outcome 2]

5. Required Resources / Budget

- [Resource or Budget Item 1]
- [Resource or Budget Item 2]

6. Success Criteria

- [How success will be measured]

7. Contact & Approval

For more information: [Contact Person, Email, Phone]

Approved by: [Name, Title, Date]