

# Project-Based Contractor Agreement Outline

## 1. Parties

This Agreement is made between:

**Client Name:** \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_

## 2. Project Description

*Brief summary of the project scope and deliverables.*

## 3. Term and Timeline

1. Start Date: \_\_\_\_\_
2. Completion Date: \_\_\_\_\_
3. Milestones/Deadlines (if applicable):
  - Milestone 1: \_\_\_\_\_
  - Milestone 2: \_\_\_\_\_

## 4. Compensation

1. Project Fee/Payment Amount: \_\_\_\_\_
2. Payment Structure (e.g. upon milestones, completion): \_\_\_\_\_
3. Payment Method: \_\_\_\_\_

## 5. Responsibilities

1. Contractor Obligations
2. Client Obligations

## 6. Ownership and Rights

1. Intellectual Property Ownership
2. Use of Work Product

## 7. Confidentiality

*Confidential information and nondisclosure terms.*

## 8. Independent Contractor Status

*Statement clarifying contractor is not an employee.*

## **9. Termination**

1. Termination Conditions
2. Notice Requirements
3. Effect of Termination

## **10. General Provisions**

1. Governing Law
2. Amendments
3. Entire Agreement

## **11. Signatures**

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_