

HR Consulting Proposal

Consulting Firm

Company Name:

Address:

Contact Person:

Email:

Phone:

Client

Company Name:

Address:

Contact Person:

Email:

Phone:

1. Introduction

Brief introduction to the proposal and your understanding of the client's HR needs.

2. Objectives

- Objective 1
- Objective 2
- Objective 3

3. Scope of Work

- Deliverable 1:
- Deliverable 2:
- Deliverable 3:

4. Project Timeline

Milestone

[Milestone 1]

[Milestone 2]

Target Date

[Date]

[Date]

[Milestone 3]

[Date]

5. Fees & Payment Terms

Consulting Fees:

Payment Schedule:

Terms & Conditions:

6. Acceptance

To confirm acceptance of this proposal, please sign below.

For Consulting Firm

Name: _____

Title: _____

Date: _____

Signature: _____

For Client

Name: _____

Title: _____

Date: _____

Signature: _____